

RSCM Oxford Area
The Bishop of Oxford's Bronze and Silver Chorister Awards

APPEALS PROCEDURE

Choir Trainers are asked to understand that, in the interests of preserving the value of the awards to candidates who win them, and to maintain reasonable equivalence to similar awards in other areas, it is necessary to set defined standards for succeeding in these awards. It is unfortunately occasionally the case that a candidate, however well prepared, does not come up to the required level. It should also be remembered that, whilst the examiners do their best to put choristers at ease, candidates may occasionally not perform as well as expected 'on the day'. In entering for an award, the candidate and Choir Trainer are deemed to accept the musical judgement of the examiner.

1. Any appeal, concerning either the conduct or the outcome of the examination, must be made in writing to RSCM Education, RSCM, 19 The Close, Salisbury, Wiltshire SP1 2EB
2. A copy of the mark sheet should be enclosed, and the grounds on which the appeal is lodged should be set out in detail.
3. Appeals should be made no later than seven days after receiving the result.
4. The examiner should not be contacted directly.
5. After due consultation, and not later than one month after receipt of the appeal, a response will be issued by the Head of Education & Training, whose decision is final.
6. If the appeal is successful, candidates will be offered either
 - i) a re-examination, or
 - ii) a full refund of the entry fee.
7. Appeals will be considered only for candidates who have failed. No appeal will be considered regarding the level of mark awarded to a candidate who has passed.